



Social Security No.: (to be completed by bank employee) ACCOUNT HOLDER Name: INFORMATION Legal Address: City: Zip Code: State: Country: Date of Birth: Home Phone: **Business Phone: IDENTITY** IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING NEW ACCOUNTS AT KEY **CERTIFICATIONS** To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. Therefore, all new and existing customers are subject to the identity verification requirements. When a customer opens an account with any entity within the KeyCorp family of companies, we will ask for their name, address and identification number, and, in the case of an individual, his or her date of birth. For trusts and estates, we may also obtain this information for individuals associated with the trust or estate. In all cases, Key is committed to protecting the privacy and identity of each of its customers. Failure to supply this required information will prohibit us from completing this request. (Please refer to List A, Customer Identifying Documents for Individuals for acceptable types of ID). What type of ID is this? ID Number: What state/country issued it? Indicate the following: **Expiration Date:** Issue Date: **ALL SECTIONS MUST BE COMPLETED** NRA / VISA / OFAC What is your country (countries) of citizenship? What is your country of permanent residence? Which options best describe your SOURCE OF **Employment Trust Beneficiary** Investments current sources of income? INCOME (Check all that apply) Social Security Pension Disability **Public Assistance Real Estate** Inheritance No Income Other

KeyBank representative send the completed and authorized document to 2163576029@fax.keybank.com. Clients should fax documents to 2163576029.

If other, please describe:



OCCUPATION AND INDUSTRY	Which option best describes your primary employment status? (Check one)
INDUSTRI	☐ Hourly ☐ Self-employed ☐ Student ☐ Manager/Executive
	Retired Unemployed Salary/Non-Manager Business Owner/Partner
	Employer Name:
	What is your occupation classification? (Select and input information from list B)
	Is your employer engaged in any of the following industries?  Adult Entertainment Cannabis Internet Gambling Internet Cafe
	Payday/Title Lending None of these apply
POLITICALLY EXPOSED	Do any of the following apply to you? (Note: A close associate includes, but is not limited to, accountant, attorneys, business partners, and/or oligarchs. (i.e., a wealthy individual with a great deal of political influence))
PERSON	I am an immediate family member of someone who holds or has held a high position in a foreign government.
	I am a close associate of someone who holds or has held a high position in a foreign government.
	I hold or have held a high position in a foreign government.
	Transactions in my account will involve dealings with any of the above.
	None of these apply.
SIGNATURES	
	Customer Signature Date:

KeyBank representative send the completed and authorized document to <a href="mailto:2163576029@fax.keybank.com">2163576029@fax.keybank.com</a>. Clients should fax Notarized documents to 2163576029.

## A. Customer Identifying Documents for Individuals (must have a photo and be unexpired to be a primary form of ID)

U. S. Passport

Foreign Passport (including Mexican and Canadian)

U. S. Military ID Card

U. S. State Driver's License

Canadian Driver's License

Mexican Driver's License

Native American Tribal Identification Card

Mexican Matricula Consular Identification Card

U. S. State ID Card (issued to residents of a U.S. State)

Permanent Resident Card (Green Card) (Form I-551)

## **B.** List of Occupation Classifications

Architecture and engineering occupations

**Armed Forces** 

Arts, design, entertainment, sports, and media occupations

Building and grounds cleaning and maintenance occupations

Business and financial operations occupations

Community and social service occupation

Computer and mathematical science occupations

Construction and extraction occupations

Education, training, and library occupations

Farming, fishing, and forestry occupations

Food preparation and serving related occupations

Government related occupations

Healthcare practitioners - doctors and dentists

Other healthcare practitioners - i.e. nurses, lab technicians, physical therapy, dental hygienists, etc.

Installation, maintenance, and repair occupations

Legal occupations

Life, physical, and social science occupations

Management occupations

Office and administrative support occupations

Personal care and service occupations

Production occupations

Protective service occupations

Sale and related occupations

Transportation and material moving occupations

Member FDIC Page 3 of 3